

Preston Brook Parish Council

MINUTES OF PRESTON BROOK ORDINARY PARISH COUNCIL MEETING HELD AT 8:30PM ON MONDAY 1 AUGUST 2023 AT PRESTON BROOK VILLAGE HALL, SANDY LANE, PRESTON BROOK, CHESHIRE, WA7 3AW.

Members Present:

Cllrs A. Price, M. Marlow, C Murray, G. Littler, P. Bolton, M. Hughes and J. Walton.

Also Present:

Luke Trevaskis - Proper Officer
One member of the public.

Meeting opened at 8.41pm

1. Apologies

Apologies were received from Cllrs L Sanders.

2. Declarations

Cllr Price declared a non-pecuniary interest as a trustee of Preston Brook Village Hall.

3. Police

No police representative present to provide an update and no newsletter received recently.

4. Minutes

It was resolved that the minutes of the last meeting be accepted as a true record (subject to the removal of the police and public from attendee list of prior meeting).

5. Village Hall

Members noted that further updates still await regarding the trust deed and an update should be made available in September.

8. Public Realm

It was noted that Sandy Lane road surfacing needs finishing and the sign needs to be replaced.

It was agreed that two planters be purchased at a cost of approximately £1,500 each, plus soil and plants - delegated to the PO to facilitate.

10. Finance

- The Council approved Month 3 finances for 2023-2024.

- The Council resolved to sign the AGAR Exemption Certificate for 2022-2023 on recent advice received from the External Auditors.

11. Planning

- A member suggested that the Neighbourhood Plan (and Steering Group) should be advertised on board throughout the parish.
- The draft Terms of Reference for the Neighbourhood Plan Steering Group were adopted, subject to the quorum change to 5 members. A member also requested the photograph on the front page be changed, and they advised they will supply a new image.
- An update was provided regarding the Conservation Status appraisal. Discussions were had about the visibility of landmarks, and some key features that may need additional exploration (such as Tannery Farm and tanning pits). Additional discussions were also had about the inclusion of areas of interest as possible tourist attractions (such as the wharf).
- The Conservation Consultants advised a separate parcel of work could be undertaken to assess the future economic viability of the wharf's revival.
- Members were asked to consider what type of development that might fit into the policy and Local Plan that Halton BC will be willing to preserve.
- The Council resolved to approve all documents to date - including the spatial analysis, listed buildings and monuments, positive contributors, and proposed Conservation Area Boundary (including the three character areas).
- Further discussion was also had about preparing a Conservation management plan for Halton BC to follow in future when street scene works are undertaken.
- Members are considered whether some additional buildings within the Parish could benefit from listed status.

12. Ward Councillor Report - none.

13. **Newsletter** - the Council approved the content of the Neighbourhood Plan newsletter to be circulated early September.

14. **Public Forum** - there were no members of the public present.

15. Next Meetings

It was agreed the next meetings would be held on the below dates. Meeting closed at 22:00.

26 September 2023 at 8:30pm.

24 October 2023 at 8:30pm.

28 November 2023 at 8:30pm.

Signed as a true record

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Chairperson