

# **PRESTON BROOK PARISH COUNCIL**

**The Ordinary Meeting of Preston Brook Parish Council is to be held on  
Tuesday 15<sup>th</sup> June 2021 commencing 7:30pm**

**PRESTON BROOK VILLAGE HALL  
TO TRANSACT BUSINESS AS SHOWN IN THE AGENDA**

**Note to Councillors:**

If you are unable to attend the meeting, please notify the clerk of your apologies.

**Note to Public:**

Members of the public wishing to address the Council should note that they must advise the clerk before 10am on the day of the meeting both of their wish to participate in the public forum and their topic. If residents fail to inform the clerk prior to the meeting, permission to speak at the meeting will be at the discretion of the Council. All participants are restricted to a maximum of three minutes. If the public wish to ask the Council questions, please note that the Council may not be able to answer the question if the council has not considered or resolved the question on an agenda item at a prior meeting. Should this be the case, the Council will advise correspondence with the clerk to request the item be discussed at a future parish council meeting. If the question is considered outside the remit of Preston Brook Parish Council, residents will be referred to Halton Borough Council.

**TO CONTACT THE CLERK, PLEASE EMAIL [clerk@prestonbrookparishcouncil.gov.uk](mailto:clerk@prestonbrookparishcouncil.gov.uk)  
OR CALL 07753848382.**

**MEETING AGENDA  
PRESTON BROOK PARISH COUNCIL  
Tuesday 15<sup>th</sup> June 2021**

**Part 1**

- 1. To record apologies for absence**
- 2. Declarations of Members' Interests of a Pecuniary or Non-Pecuniary Nature in Accordance with the Localism Act 2011 Sections 26-34 & Schedule 4.**  
(Having membership of a club, charity etc or a close relationship or having a financial bearing on a member of their spouse/partner).
- 3. To receive and note Preston Brook Police Report**  
(To receive report on crime statistics and highlight any areas of concern to be considered a police priority for Preston Brook).
- 4. To confirm and sign as a true record the minutes of the ordinary meeting held on 18 May 2021**
- 5. To consider and approve co-option of Mr Alan Price & Dr Jamie Walton**
- 6. Parish Council Finance**
  - a) Receipts**  
(To acknowledge payments received since the last meeting).  
None received
  - b) Payments – to be made**  
(To consider and approve those invoices made under the General Power of Competence).  
  
C.Wyna – Salary - £320.42  
HMRC - £74.20  
Halton BC – Costs for election - £308.50  
Parish online – mapping subscription - £40.50  
  
**Balance of account - £36,535.42**
  - c) To approve the annual accounts for 2020/2021 for external auditing with PFK Littlejohn**
- 7. Planning**
  - a) 21/00311/FUL - Proposed conversion of existing office / storage / workshop building to form 3 no. residential apartments at Hilltop Farm Windmill Lane Preston On The Hill Cheshire WA4 4AZ
- 8. To approve budget of up to £500 for tree inspection on land at Bridgewater Grange**

**9. To approve the quotation for the refurbishment of the village hall toilets**

**10. To approve the costs for village hall toilet refurbishment works**

**11. Policies**

- a) To approve the Model Standing Orders 2018
- b) To approve the Model Financial Regulations

**12. To discuss and agree next steps in response to the correspondence between Cllr J Bradshaw and Ian Saxby regarding speeding issues and turning on Windmill Lane**

**13. To approve repair/replacement of bench at Windmill Lane and associated budget**

**14. To discuss and agree an approach to the recruitment of more Parish Councillors to complete the constitution of 8 members**

**15. To discuss and approve approach to the recruitment of a new parish clerk**

**16. Urgent Items**

(As agreed by the Chairman and Clerk prior to the commencement of the meeting).

**17. Public Forum**

To consider questions/statements from the public which have been submitted to the Clerk prior to the meeting and with restricted air time of 3 minutes.

**18. Next Meeting**

- To consider items for the agenda of next meeting
- Date of next meeting – 20<sup>th</sup> July 2021 at 7:30pm

**19. Exclusion of Public and Press**

(To consider and resolve that under the Public Bodies {Admission to Meetings} Act 1960 as extended by Section 100 of the Local Government Act 1972, the public and accredited representatives of press be excluded from the meeting for further items of business on the ground of likely disclosure of information as defined in Part 1 of Schedule 12A of the Local Government Act 1972).

If resolved, Chair to announce that, in pursuance of the confidential matters to be discussed forthwith, members of the public and press are asked to withdraw from the meeting.

**Part 2**

(To consider items of a confidential or other special nature).