

Preston Brook Parish Council

MINUTES OF PRESTON BROOK ANNUAL PARISH COUNCIL MEETING HELD at 8:30PM ON MONDAY 26 JUNE 2023 AT PRESTON BROOK VILLAGE HALL, SANDY LANE, PRESTON BROOK, CHESHIRE, WA7 3AW.

Members Present:

Cllrs A. Price, M. Marlow, C Murray, G. Littler, M. Hughes and J. Walton.

Also Present:

Luke Trevaskis - Proper Officer
Two members of the public.
Beat Manager - Cheshire Police

Meeting opened at 8.38pm

1. Election of a Vice Chairman

Cllr Jay Walton was duly elected Vice Chairman for 2023-2024.

2. Apologies

Apologies were received from Cllrs L Sanders and P Bolton.

3. Declarations

Cllr Price declared a non-pecuniary interest as a trustee of Preston Brook Village Hall.

4. Police

The Council noted that no police report had been received for the month and neither the PCSO or Beat Manager was in attendance to provide a verbal update.

It was confirmed that an email had been received which suggested the Police would support additional highway safety measures in the parish.

PO agreed to follow up with the Police to see if they could attend the next meeting, or submit a report.

5. Minutes

It was resolved that the minutes of the last meeting be accepted as a true record.

6. Village Hall

Members noted that further updates still await regarding the trust deed.

Members also noted that there are trustee vacancies.

8. Public Realm

The Council approved the adoption of two parcels of land as Village Greens - PO to submit formal registration to designate.

The Council noted the order for the boulders for the Green had been placed and members were tasked with agreeing the location for each stone prior to delivery.

The PO will confirm prices of planters for the next meeting and liaise with Halton BC to confirm whether the cost for these could be drawn from the S106 monies.

It was agreed that should communication with the public realm department of Halton BC continue to present challenges, a letter should be sent to Stephen Young, the Chief Executive of HBC, to find a solution.

Following a successful grant application to the Communities Fund of the National Lottery, a grant of £4,385.00 was received to cover costs of the Coronation Community Event. The Council noted the remaining balance could be used as a contribution towards one planter (possibly to mark the Coronation) - PO was awaiting confirmation from the National Lottery.

10. Finance

- The Council approved Month 2 finances for 2023-2024.
- The Council received and approved its end of year accounts for 2022-2023.
- The Council received and approved its end of year bank reconciliation for 2022-2023.
- The Council received and approved its Asset Register.
- The Council received and approved Section 1 and Section 2 of its end of year AGAR - agreeing that this be duly signed by the Chairman and PO (noting that signatures may be redacted when the documents are published on the website to comply with the GDPR).
- The Council approved the dates for the Notice of Elector's Rights.

11. Planning

- The Council considered Planning Application 23/00240/COU and agreed to submit an objection on the grounds of encroachment in the Green Belt.
- The Council noted that Halton BC had confirmed the process for the designation of the Conservation status. The next step was for Preston Brook to submit its formal appraisal to Halton BC (once completed) for the Planning Authority to liaise with the Conservation Officer at Cheshire West and Chester Council, prior to progressing the application internally, before consulting the public.
- The Council agreed to circulate a newsletter offering more information on the Neighbourhood Plan, and to generate interest in the formation of the Steering Group.

12. Ward Councillor Report - the Council noted the update from the ward councillor regarding the planning application for the dog training facility.

13. Public Forum - there were no members of the public present.

14. Next Meetings

The Council agreed its next meeting would be held on 1 August at 8:30pm.

Signed as a true record

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Chairperson