

PRESTON BROOK PARISH COUNCIL

20 January 2022

To: **Members of Preston Brook Parish Council**

Dear Councillor,

Dated this twentieth day of January 2022, you are hereby summoned to attend a meeting of Preston Brook Parish Council to be held at 19.30 on the twenty-fifth day of January 2022 to transact business on the agenda.

The meeting will be held in Preston Brook Village Hall, Sandy Lane, Preston Brook, Runcorn, Cheshire, WA7 3AW.

Note to Councillors:

If you are unable to attend the meeting, please notify the Proper Officer of your apologies.

Note to Public:

Members of the public wishing to address the Council are advised to notify the Proper Officer before 10:00 on the day of the meeting outlining the representation they wish to make. Permission to speak at the meeting will be at the discretion of the Council. Public participation session at a meeting shall not require response or debate and should focus on matters relating to items on the agenda. All participants are restricted to a maximum of three minutes. Please note that the Council may not be able to answer any questions on a particular topic if the council has not considered or resolved the matter at a prior meeting. Should this be the case, the Council will advise correspondence with the Proper Officer to request the item be debated at a future meeting. If the question is considered outside the remit of Preston Brook Parish Council, residents will be referred to Halton Borough Council or another appropriate body.

Yours sincerely,



Luke Trevaskis
Proper Officer

TO CONTACT THE PROPER OFFICER, PLEASE EMAIL
clerk@prestonbrookparishcouncil.gov.uk

AGENDA

1. **Apologies** - to record apologies for absence.
2. **Declarations** - to record declarations of members' interests of a pecuniary or non-pecuniary nature in accordance with the Localism Act 2011 (Sections 26-34 and Schedule 4).
3. **Police** -
 - i) to receive and note a report on crime statistics
4. **Minutes** - to confirm and sign as a true record the minutes of the last meeting.
5. **Finance** -
 - i) to consider and approve the payment schedule.
 - ii) to consider projects for 2022-2023 that will require consideration for the budget.
 - iii) to consider the budget and precept report.
 - iv) to approve the budget.
 - v) to approve the precept.
6. **Village Hall** - to note the Council's recent visit to a neighbouring village hall and consider a formal approach to the current Village Hall Committee to engage in discussions about the future.
7. **Planning** -
 - i) to consider 22/00034/REM application for the approval of reserved matters (access, appearance, landscaping, layout and scale) of planning permission 20/00337/OUTEIA for the erection of 108 dwelling houses and associated works at land adjacent to Red Brow Lane.
 - ii) to consider planning application 22/00016/FUL for the proposed erection of 108 dwelling houses and associated works at Red Brow Lane.
8. **Highways** - to receive an update regarding traffic calming requests following the visit from an officer of Halton Borough Council at the prior meeting.
9. **Public Realm** - to discuss the damage to footpaths, landscaping and street furniture by HGV vehicles and agree actions.
10. **Queen's Jubilee** - to consider the Queen's Jubilee and agree actions.
11. **Policies**
 - i) to consider and approve the Accessibility Statement for the website.
 - ii) to consider and approve the Co-Option policy.
 - iii) to consider and approve the amends to the Grievance and Disciplinary Policy.
12. **Ward Councillor Report** - to receive a report from ward councillors regarding issues affecting residents within the boundary of Preston Brook PC.
13. **Public Forum** - to consider representations from members of the public which have been submitted to the Proper Officer by 10:00 on the day of the meeting and to note each representation is restricted to three minutes.