

# PRESTON BROOK PARISH COUNCIL

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23 November 2023

To: **Members of Preston Brook Parish Council**

Dear Councillor,

Dated this twenty-third day of November 2023, you are hereby summoned to attend a Meeting of Preston Brook Parish Council to be held at 20:30PM on the twenty-eight day of November 2023 to transact business on the agenda.

The meeting will be held in Preston Brook Village Hall, Sandy Lane, Preston Brook, Runcorn, Cheshire, WA7 3AW.

### **Note to Councillors:**

*If you are unable to attend the meeting, please notify the Proper Officer of your apologies.*

### **Note to Public:**

*Members of the public wishing to address the Council are advised to notify the Proper Officer before 10:00 on the day of the meeting outlining the representation they wish to make. Permission to speak at the meeting will be at the discretion of the Council. Public participation session at a meeting shall not require response or debate and should focus on matters relating to items on the agenda. All participants are restricted to a maximum of three minutes. Please note that the Council may not be able to answer any questions on a particular topic if the council has not considered or resolved the matter at a prior meeting. Should this be the case, the Council will advise correspondence with the Proper Officer to request the item be debated at a future meeting. If the question is considered outside the remit of Preston Brook Parish Council, residents will be referred to Halton Borough Council or another appropriate body.*

Yours sincerely,



Luke Trevaskis  
Proper Officer

TO CONTACT THE PROPER OFFICER, PLEASE EMAIL  
[clerk@prestonbrookparishcouncil.gov.uk](mailto:clerk@prestonbrookparishcouncil.gov.uk)

## AGENDA

1. **Apologies** - to receive apologies for absence.
  2. **Declarations** - to record declarations of members' interests of a pecuniary or non-pecuniary nature in accordance with the Localism Act 2011 (Sections 26-34 and Schedule 4).
  3. **Public Forum** - to consider representations from members of the public which have been submitted to the Proper Officer by 10:00 on the day of the meeting and to note each representation is restricted to three minutes.
  4. **Minutes** - to receive the minutes of the last meeting(s) and agree (subject to any amends).
  5. **Police** - to receive and note a report on local crime statistics.
  6. **Public Realm** -
    - i) To note that Halton BC were investigating the overgrowth to the sign at the entrance to the village.
    - ii) To note that Jacksons Fencing had been instructed to install the knee rail fence at Bridgewater Grange - the cost of which will be coded to the Bridgewater Grange commuted sum.
    - iii) To note that high priority tree work has been recommended for the Willow Tree and Horse Chestnut Tree at the entrance of Bridgewater Grange. A quote has been received from Frodsham Tree solutions for consideration.
- Removal of 0065 (Horse Chestnut) - £850 + VAT  
Removal of 0079 (Willow) - £550 + VAT
7. **Village Hall** - to receive an update on the Village Hall action plan.
  8. **Communications** - to consider the draft newsletter.
  9. **Finance** -
    - i) to agree a sum to donate to the British Legion for the poppy wreath.
    - ii) to consider the outline budget and precept for 2024-2025 and agree actions.
  10. **Planning Application 22/00203/FUL** - to receive an update and agree the instruction of a barrister (FTB Chambers) at a cost of £2,000 to prepare a submission on behalf of Preston Brook Parish Council.
  11. **Planning Application 22/00493/OUT** - to note that Halton BC's Development Management Committee will be meeting on 5 December at 6.30pm in Runcorn Town Hall to consider the outline application, with all matters reserved except for access, for the proposed residential development of 17 dwellings at land at Sumners Farm (east of Barkers Hollow Road).
  12. **Conservation Status / Neighbourhood Plan** - to receive an update.
  13. **Borough Councillor Report** - to receive a report from ward councillors regarding issues affecting residents within the boundary of Preston Brook PC.
  14. **Next Meetings** - 23 January 2024