

Preston Brook Parish Council

**MINUTES OF PRESTON BROOK PARISH COUNCIL MEETING
HELD at 7:30pm ON TUESDAY 26 APRIL 2022 AT PRESTON BROOK VILLAGE HALL,
SANDY LANE, PRESTON BROOK, CHESHIRE, WA7 3AW.**

Members Present

L. Sanders (Chairman), M. Marlow, G Littler, J. Walton, A Price.

Also Present:

Luke Trevaskis - Proper Officer

Meeting opened at 7.39pm

1. **Apologies** – Cllr P Bolton
2. **Declarations** – None.
3. **Police** – the Council noted the PCSO has recently changed and there have been no updates received.
4. **Minutes of the previous meeting** - RESOLVED that the minutes of the last meeting be accepted as a true record.
5. **Financial Report**
 - the Council noted the requirements for the End of Year Audit and approved the budget report.
 - the Council considered the Annual Governance and Accounting Statements for 2021-2022.
 - the Council approved JDH Business Services as its internal auditor.
6. **Village Hall Committee** - the Council noted a meeting of the Village Hall Committee had not yet taken place. A member suggested sending preliminary thoughts outlining ideas for a three-year action plan in order to progress discussions.
7. **Highways** - the Council noted overhanging trees on Chester Road / Windmill Lane were obscuring speed signage - PO to report to Highways. The Council resolved to pursue discussions about making Hill Top Road one way and requested that the industrialised 'Shopping City 4 Miles' sign be considered for removal.

8. **Platinum Jubilee** - the Council considered the scope of the event, and received an update from the PO regarding the budget and contractors. The Council approved to ask the PCSO to attend. A partner of a member if a fire marshal and will undertake this duty during the Street Party. Cllr Sanders will be the qualified first aider. The Council noted all the updates for the event and agreed to try and source an alternative ice cream provider if the preferred contractor could not cater for the event.

9. **Public Realm**

- the Council considered the scope of work for the public realm project opposite the SPAR and discussed the installation of gabion planters to be funded by S106 monies with a required budget of approximately £1386.00. Members noted it had been reported on social media that HBC may be considering the installation of stone bollards, however this had not been confirmed by HBC. Members also expressed interest to move the noticeboard to the green.
- the Council approved for a sign to be repainted within a budget of £200 (delegated to the PO to reimburse).
- Members advised they would like to plant more daffodil bulbs along Windmill Lane.
- Members advised additional bins were required in the parish - in particularly at the bus lane by Capita and Sandy Lane (outside the Village Hall).
- the Council approved for a new union flag to be purchased for the Village Hall.

10. **Communications** - it was agreed that the PB History Group could submit content for the website to the PO and a new tab will be created.

11. **Policies** - the Council approved the Code of Conduct.

12. **Ward Councillor Report** - the Council noted Cllr Martha Lloyd Jones and Cllr Tom Stretch had both sent apologies. The Council noted its meeting were on the same day each month, the fourth Tuesday, which should hopefully ensure it is easier for ward councillors to plan in advance. Updates regarding meeting are on the Council's website, along with any notifications of cancellations or date changes.

Cllr Lloyd Jones reported via email that a number of issues had been dealt with for residents of Preston Brook since attending the last meeting. A summary of case work is as follows:

- Complaint regarding the noise at 2021 Creamfields site reported to HBC.
- Brindles Wharf - resident reported flooding issues. HBC engineer has visited site.
- Fly tipping reported on Newton Lane.
- Complaint regarding asylum seekers reported to relevant authority.
- Complaint from residents on Preston-on-the-Hill regarding planning permission for kennels.
- Due to Covid regulations, the case of Windmill Lane has not been addressed but a petition will be started for residents to sign in Windmill Lane in June and presented to HBC to see if this can get traffic calming measures installed.

Cllr Stretch reported via email a request that had been received from a resident for an EHCP for their child's school, which they requested be expedited in order that it be in place for the

child starting primary school (normal EHCP applications can take up to twenty weeks to process from application to allocation). This matter was actioned within twenty-four hours.

13. Public forum - none.

14. Next Meeting

- 24.5.22

Meeting closed at 9.10pm.

Signed as a true record

.....

**Councillor L Sanders
Chairperson**