

# Preston Brook Parish Council

## MINUTES OF PRESTON BROOK PARISH COUNCIL ANNUAL GENERAL MEETING HELD at 7:30pm ON TUESDAY 21<sup>st</sup> SEPTEMBER 2021 AT PRESTON BROOK VILLAGE HALL

Opened at 7.35pm

Part 1

### Members Present

L.Sanders (in the Chair), M.Marlow, A.Price, P.Bolton, G.Littler, J.Walton

Also present:

Clerk to the Council

C Wyna

Public

Ward Cllrs M&P Lloyd-Jones, 1 member of public present

1. **Apologies** – No apologies received
2. **Declarations** – There were no declarations of interest.
3. **Police Report** – Clerk advised that PCSO Bromley has moved on to a new role with Cheshire Police and no replacement had been confirmed. S.Saul was interim contact but no information had been forthcoming. PCC in attendance at October's meeting in which this could be raised as the frequency of change wasn't conducive to forging strong relationships between PCSO and residents/parish council.
4. **Minutes of the previous meeting**  
RESOLVED that the minutes of the Ordinary Parish Meeting of 20 July 2021 be accepted as a true record. The minutes were proposed by Cllr Marlow and seconded by Cllr Littler.
5. **Financial Report**
  - a) **Receipts** – None received
  - b) **Payments approved**
    - C.Wyna – Salary - £246.22
    - HMRC - £148.80
    - L.Tickle – Audit - £55.00
    - CHALC – Training J Walton - £30

Non agenda payment item that was agreed by council was the remaining payment to M.Lacey for the village hall toilet refurbishment £19,596.00. Invoice was received after agenda prepared and circulated but immediate payment was required. Clerk also noted thanks to Lisa Bolton, Mark Lacey and Simon Hardy for their sterling efforts in the toilet refurbishment

programme.

c) **Balance of account** - £11,206.81 (credit of £18,042 due from village hall).

## 6. TPO works

**a) To discuss and approve costs of £550+VAT for works on TPO tree at Bridgewater Grange following receipt of tree survey**

A detailed survey report had been provided and costs had been sought from suppliers to undertake the works. £550+VAT from Treebor who we've used for tree works before, and another from Hollyoak at £635+VAT. AGREED to proceed with quote from Treebor.

## 7. Sub committees

**a) To discuss and agree approach to sub-committees for the parish council**

Cllr Price raised the benefits given the aims and ambitions of the parish council to form sub-committees with nominated Cllrs taking active roles within those groups. Through discussion ideas of village hall, rebranding, community engagement, safety/road and traffic were discussed. The clerk advised that this was a sound approach but the benefit that those groups could be offered delegated authority with associated budget (subject to terms of reference) to carry out projects with reporting back to the main council as the overall decision-making body. Councillors were to take away and give some thought with a view to agreeing at the next meeting.

## 8. Correspondence

None received.

## 9. Urgent items

a) Signage – Clerk updated the WML sign was in progress and that whilst the other sign for other side of road was to be earmarked for next financial year, Clerk was pushing to be replaced. Fingerpost sign – suggested to discuss with Ian Saxby who was hopefully attending October meeting.

b) Village hall – Cllr Marlow had suggested a possible visit to Hale village hall to seek insight into the transition to the parish council and also to view the hall and see it in operation.

c) Cllr Lloyd-Jones updated on a public complaint in relation to community safety re: Daresbury hotel. The matter had been resolved. Further discussion took place around the current situation of asylum seekers at the hotel.

d) Creamfields – Cllr Price raised concerns on the noise levels with this years event. It was acknowledged that it was considerably worse this year than previously. Action to review the licence was to be considered as it was believed to be up for renewal. This is to be checked by ward Cllr Lloyd-Jones and as residents and parish council we should have a say in any renewals alongside the licensing authority.

e) Housing – Cllr P.Lloyd-Jones discussed current housing applications within the ward areas including Sandymoor. This was followed by some discussion but mindful that in time Preston Brook would likely see a housing increase.

f) Clerk to contact Halton BC about possibility of business rate contribution to the precept from local businesses. Whilst highly unlikely, it was agreed to contact and understand potential

The clerk used some time to bring ward Cllrs up to date with key issues affecting the village and

thanked them for their attendance and look forward to strengthening the relationships moving forward.

**10. Public forum**

There were no members of public present and no matters to be raised for discussion.

**11. Next meeting**

- Date and time of next meeting being Tuesday 26<sup>th</sup> October 2021 at 7:30pm.
- Meeting closed at 9:05pm

**12. Exclusion of Public and Press**

**Part 2**

Items of a “confidential or other special nature” during which it is likely that the meeting will not be open to the public and press as there would be a disclosure of exempt information as defined in Section 100 of the Local Government Act 1972.

No items for discussion.

**Signed as a true record**

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**Councillor L Sanders  
Chairperson**