

PRESTON BROOK PARISH COUNCIL

23 January 2025

To: **Members of Preston Brook Parish Council**

Dear Councillor,

Dated this twenty-third day of January 2025, you are hereby summoned to attend an Ordinary Meeting of Preston Brook Parish Council to be held at 20.30 on the twenty-eighth day of January 2025 to transact business on the agenda.

The meeting will be held in Preston Brook Village Hall, Sandy Lane, Preston Brook, Runcorn, Cheshire, WA7 3AW.

Note to Councillors:

If you are unable to attend the meeting, please notify the Proper Officer of your apologies.

Note to Public:

Members of the public wishing to address the Council are advised to notify the Proper Officer before 10:00 on the day of the meeting outlining the representation they wish to make. Permission to speak at the meeting will be at the discretion of the Council. Public participation session at a meeting shall not require response or debate and should focus on matters relating to items on the agenda. All participants are restricted to a maximum of three minutes. Please note that the Council may not be able to answer any questions on a particular topic if the council has not considered or resolved the matter at a prior meeting. Should this be the case, the Council will advise correspondence with the Proper Officer to request the item be debated at a future meeting. If the question is considered outside the remit of Preston Brook Parish Council, residents will be referred to Halton Borough Council or another appropriate body.

Yours sincerely,



Luke Trevaskis
Proper Officer

TO CONTACT THE PROPER OFFICER, PLEASE EMAIL
clerk@prestonbrookparishcouncil.gov.uk

AGENDA

1. **Apologies** - to receive apologies for absence.
2. **Declarations** - to record declarations of members' interests of a pecuniary or non-pecuniary nature in accordance with the Localism Act 2011 (Sections 26-34 and Schedule 4).
3. **Minutes** - to receive and confirm the minutes of the last meeting.
4. **Police** - to receive and note a report on local crime statistics.
5. **Public Realm**
 - i. to note that work has commenced on Bridgewater Green.
 - ii. to receive an update on the boulders, and planters, and agree actions - the planters have been delivered to the supplier, however the supplier has now indicated that they are much heavier than anticipated and recommended a foundation base be installed instead of paving. The quote to undertake this work is £1,190.00.
 - iii. to receive an update regarding the Horse Chestnut Tree at Bridgewater Grange. Halton BC had initially indicated they would undertake further investigations on our behalf (namely a PICUS decay mapping report), however the officer that agreed to this has now left the authority and the planning department has advised the Parish Council will need to undertake this work at their expense, and submit findings for consideration.
 - iv. to receive an update on other public realm projects and agree actions.
6. **Finance** -
 - i. to receive and approve FY2425 Q3 budget reports and bank reconciliations.
 - ii. to consider the outline budget and precept for 2024-2025 and agree actions.
7. **Planning**
 - i) to receive an update regarding Planning Application 22/00203/FUL, including noting the Council's final objection to the planning application, and the letter that has been sent regarding the S106 monies.
8. **Borough Councillor Report** - to receive a report from ward councillors regarding issues affecting residents within the boundary of Preston Brook PC.
9. **Highways** - to receive an update regarding ongoing issues.
10. **Village Hall** - to receive an update regarding ongoing discussions.
11. **Conservation Status / Neighbourhood Plan**
 - i) To consider an update regarding the Neighbourhood Plan and arrangements for the first meeting of the Steering Group following the sign-up from residents.
 - ii) To consider a request from Halebank Parish Council regarding the Community Infrastructure Levy.
 - iii) To consider recent communications with Cheshire West and Chester Council regarding community woodland.
12. **250th Anniversary of the Bridgewater Canal tunnel**
 - i) To receive an update regarding the 250th anniversary celebration of the Bridgewater Canal tunnel.
13. **ChALC / NALC**

- i) To note that the Council is still awaiting a response from NALC in relation to the motions the authority submitted to be heard by member councils, which were deemed not acceptable as proper motions by the ChALC Board.
- ii) To set a date for meeting up with other parish councils in the area to discuss shared challenges and opportunities.

14. **Next Meetings** - to note the date of the next meetings for 2025.

15. **Public Forum** - to consider representations from members of the public which have been submitted to the Proper Officer by 10:00 on the day of the meeting and to note each representation is restricted to three minutes.